

POLICY AND RESOURCES COMMITTEE

NOTICE AND AGENDA

For a meeting to be held on Tuesday, 12 July 2022 following the conclusion of the first Special Policy and Resources Committee which starts at 6pm in the Penn Chamber, Three Rivers House, Rickmansworth

Members of the Policy and Resources Committee:-

Councillors:

Sarah Nelmes (Chair)
Paul Rainbow
Stephen Cox
Chris Lloyd
Reena Ranger
Andrew Scarth
Roger Seabourne

Stephen Giles-Medhurst (Vice-Chair)
Phil Williams
Philip Hearn
Keith Martin
Abbas Merali
Ciaran Reed

Joanne Wagstaffe, Chief Executive
4 July 2022

The Council welcomes contributions from Members of the public to aid discussions on agenda items at the Policy and Resources Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which Part I item(s) they wish to speak on from the published agenda for the meeting. Those who wish to speak are asked to register on the night of the meeting from 7pm.

Please note that contributions will be limited to no more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting can arrive on the night of the meeting from 7pm

In accordance with The Openness of Local Government Bodies Regulations 2014 any

matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation.

The Policy and Resources Committee meeting will not be broadcast/livestreamed but an audio recording of the meeting will be made.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest.

3. EXCLUSION OF PRESS AND PUBLIC

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

4. TO RECEIVE THE RECOMMENDATIONS FROM THE CONSTITUTION SUB COMMITTEE MEETING HELD ON 6 JULY 2022

(Pages 5
- 6)

To receive a report.

1. OTHER BUSINESS - IF APPROVED UNDER ITEM 3 ABOVE

To receive any declarations of interest.

General Enquiries: Please contact the Committee Team at
committeeteam@threerivers.gov.uk

Recommendations from Constitution Sub Committee

Rule 14- Reports and Questions

Rule 14 to cover the following and replace previous requirements for reports and questions

1. Lead members and Leader to provide a written reports to be circulated with the agenda as per current Rule 14 (5).
2. Such reports to be noted and taken as read without discussion at Council as per current Rule 14(5).
3. Only oral updates are allowed by the Leader on any matters that may have changed or matters of urgency since the published report (time limited to 3 minutes) and other reports only if published information is inaccurate. Other updates to be provided to the Committee Team by 9am on the day of the meeting, notified to the Chair and circulated to all Councillors by 10am on the day of the meeting.
4. Councillors Question Time to allow for one oral question and one supplementary question per Councillor at each Council meeting to the Leader/Lead Member - 1 minute allowed per question and to allow 3 minutes for the supplementary answer to the oral question. Question to relate to the Leader/Lead Member area of responsibility or the report submitted. Questions can only be to the Leader/Lead Members.
5. Written questions and answers to be published with the summons and to be subject to the 10 working days before the summons is published timescales and for the questions and responses to be included in the published minutes. Supplementary questions on the published answers to be accepted provided they are received by 9am on the day of the meeting and to be published after sign off from the Leader/Lead Member 10 working days after the meeting with the minutes.
6. If the subject matter of the written question and answer is already in the public domain, i.e. on the Council website then such questions be excluded from the summons/minutes and the Member informed.
7. If the written question has been asked in the last calendar year to an officer/or at council it cannot be asked again. NOTE: Officers checking the practicality of this.

Rule 6- Order of Business

- (1) The Order of Business at every ordinary meeting shall be:
 - (a) To choose a Member to preside if the Chair and Vice-Chair be absent.
 - (b) Apologies for absence.
 - (c) To confirm as a correct record the Minutes of the previous meeting of the Council which shall then be signed by the Member presiding at the meeting.
 - (d) Chair's announcements.
 - (e) Receive any petitions under procedure Rule 18.
 - (f) Questions from the public under procedure rule 15
 - (g) Business required by statute to be dealt with before any other business.
 - (h) To deal with any other business specifically required by law.
 - (i) Recommendations of the Policy & Resources Committee (including budget-setting recommendations).

- (j) To deal with any other recommendations.
 - (k) To deal with any other business specified in the Summons.
 - (l) To receive reports from the Leader and Lead Members.
 - (m) Question Time for Councillors - Questions to Leader/Lead Members only 1 question per Councillor and one supplementary question
 - (n) To consider notices of motions (Rule 11).
- (2) The order of business under items (g) – (m) can be changed by the Chair or by a resolution passed on a motion (which need not be in writing) duly moved and seconded and put to vote without discussion. The Chair shall have the ability to move without discussion any items required to be considered under Section 100A of the Local Government Act 1972 with the press and public excluded to any stage of the meeting after item (f) to ensure that such business is concluded before the close of the meeting.
- (3) If in accordance with Rule 1 the above business (a) to (k) and any items under Section 100A of the Local Government Act 1972 are not concluded by the set time, that business shall be adjourned to a time fixed by the Chair at the time the meeting is adjourned, or, if they do not fix a time, to the next ordinary meeting of the Council. Item (l) will be taken as read and added to the minutes but items (m and n) shall fall and not be considered.